

Completed	Timeline
	Before March 2023
	Before March 2023
	Before March 31, 2023
	May 1, 2023
FYI	June 2023
	By Dec 2023
	By Dec 2023
	By Dec 2023
	By Dec 31, 2023
	Late 2023
	Late 2023
	Late 2023
FYI	January 2024
	Spring 2024
	July 10, 2024
	July 14, 2024

Task List

Designate Festival Liaison(s);
they will be GALA's primary contact for all Festival information.

Calculate your chorus costs for Festival and raise funds.

Apply for *Coffee Concert* performance slot, as desired

Chorus & Ensemble registration opens.
Note that registration is not complete until payment is received.

Delegate registration opens.

Purchase optional rehearsal space.

Purchase an optional chorus banner.

Purchase optional space for consignment merchandise.

Purchase any delegate registration credits.

Submit set list of songs.

Submit copyright confirmation.

Submit production sheets.

Hotel reservations open.

Submit a 1-minute chorus video introduction

Festival performances begin. Plan to arrive early enough for rehearsals.

Festival 2024 Minneapolis closes.

Purchase an archival copy of chorus performance(s), if desired.