FESTIVAL 2020 HOUSING

MINNEAPOLIS, MN JULY 2020









The Festival housing block includes 12 downtown Minneapolis hotels and 2600 rooms. All the properties are within a half-mile of Orchestra Hall and Peavey Plaza, and all are within 2 blocks of Nicollet Mall, which is closed to automobiles and is lined with restaurants and shops.

HOUSING REGISTRATION will open Monday, **November 4, 2019**. Note that this is earlier than previous Festivals, and that it occurs *before* the release of the performance schedule.

In order to receive the discounted GALA group rate, reservations MUST be made from the GALA website through Convention Housing Partners.

Choruses may reserve a block of rooms in the same hotel, depending on availability. The process to reserve a block of rooms, however, will be different this year.

ONLINE INFORMATION



Most housing questions are answered in the online Housing FAQ: https://galachoruses.org/events/gala-festival/housing/faq

A list of the hotels in the Festival housing block, along with table comparing prices, amenities, etc. can be downloaded from the GALA website:

https://galachoruses.org/documents/events/gala-festival/Festival_Housing.pdf

A map of the Festival Village, showing performance halls and hotels is on the GALA website: https://galachoruses.org/events/gala-festival/housing/map-of-housing









GENERAL HOUSING INFORMATION

- There are 2590 rooms are set aside in 12 downtown Minneapolis hotels for GALA Festival delegates. All the hotels are within a walking distance of the concert halls. All the hotels are smoke-free; all have some ADA-accessible rooms available.
- The GALA rates have been negotiated through *Convention Housing Partners* (CHP), the official Festival hotel provider. The nightly rates for the hotels in the Festival housing block vary between \$139 and \$229 (for double occupancy, excluding local taxes). We have been guaranteed that the rate offered through CHP is the lowest available for each hotel; if a lower rate is found, the contracted hotels should match the lowest rate.
- The discounted GALA rate is applicable for all nights between June 30th and July 11th (for checkout July 12).
- A table showing the hotel rates, locations, amenities, and other hotel details can be downloaded from the GALA website: https://galachoruses.org/documents/events/gala-festival/Festival Housing.pdf
- Choruses wishing to book a block of rooms in the same hotel can do so with a new process.



https://galachoruses.org/documents/events/gala-festival/Festival_Housing.pdf

Property	Room Rate per night	Distance to PeaveyPlaza	# Rooms	# Rooms w 2 Beds	# ADA Rooms	Additional Person Fee	Rollaway Bed/ Daily Fee	Pet Fee / Per Stay	Fridge	Laundry	Pool	Restaurants - Brkfst/Lunch/Dinner	Loyalty Program
DoubleTree Suites	\$169	0.2 miles	229	99	11	N/A	No	No Pets	Yes	Coin / Valet	No	Café 57 - B/D Starbucks	Hilton Honors
<u>Foshay W</u>	\$189	0.3 miles	229	11	11	N/A	\$25	\$100 + \$25/day	Yes	Valet	No	Manny's Steakhouse - B/L/D The Living Room - L/D Prohibition Bar - D	Marriott Bonvoy
Hilton Garden Inn	\$154	0.3 miles	210	137	10	N/A	Comp	No Pets	Yes	Valet	Indoor	The Garden Grille - B/D Marketplace	Hilton Honors
Hilton Minneapolis	\$179	0.2 miles	821	549	35	\$10	\$25	\$50	Yes	Y	Indoor	Ten 01 Social - B/L/D	Hilton Honors
Holiday Inn Express	\$166 / \$177	0.2 miles	96	50	5	\$10	\$15	No Pets	Yes	Coin	Indoor	Breakfast included	IHG
Hotel Ivy	\$229	0.2 miles	120	51	7	\$20	pull-out sofa	\$50	Yes	Valet	Spa	Monello - B/L/D The Bar at Ivy - L/D Coffee Shop - B/L	Marriott Bonvoy
Hyatt Regency	\$189	0.2 miles	644	269	20	\$10	No	\$150	Yes	Valet	Indoor	Prairie Kitchen - B/L/D Marketplace	World of Hyatt
Marquette Hotel	\$165	0.4 miles	281	60	11	\$20	\$20	\$150	Yes	Yes	No	Joliet House - B Marquette Lounge - B/L/D	Hilton Honors
Marriott City Center	\$139	0.4 miles	583	210	18	N/A	\$15	\$100	Yes	Valet	No	Northern Shores Grill - B/L/D	Marriott Bonvoy
Millennium Hotel	\$169	0.2 miles	321	155	12	N/A	\$15	No Pets	Yes	Yes	Indoor	North 45 - B/L/D	M Group
Normandy Inn	\$165	0.6 miles	199	107	2	\$10	\$15	\$10	Yes	Coin	Indoor	Normandy Kitchen - B/L/D	Best Western
Westin Minneapolis	\$142	0.5 miles	195	56	8	\$25	pull-out sofa	Yes	Yes	Valet	Indoor	American Bank - B/L/D Starbucks - B/L	Marriott Bonvoy

NOTE: more information is on the table on the website than can fit on a slide here.

Festival Village with Hotels & Performance Halls

GALA CHORUSES 2020 FESTIVAL

https://galachoruses.org/events/gala-festival/housing/map-of-housing





GROUP HOUSING REQUESTS



You will receive a Group Request Form from Nikki at Convention Housing Partners on September 30th. If you want to set aside a certain number of rooms in a hotel for your chorus, complete the form and send it back to nikki@chphousing.com by October 15th.

Each chorus opting to reserve a block of rooms will then receive a special link for your members to book a room in your chorus hotel block in their name (on their credit card). That unique URL would then be used *instead of* the general booking system on the GALA website.

The deadline for choruses to reserve a block of rooms in the same hotel is **October 15**th.

GALA Choruses 2020 July 4 – 8, 2020

Orchestra Hall, the auditorium in the Convention Center and Central Lutheran Church,
Minneapolis MN

Group Housing Request Form

	Group riousing	rioquose r orrir	
Contact Name		Chorus	
Address			
City	State		Zip
Phone/Ext.	Email		Fax
First Hotel Choice:			
Second Hotel Choice:			
Third Hotel Choice:			

Please indicate per night the number of rooms you are requesting.

ROOM TYPE	Tue 6/30	Wed 7/1	Thu 7/2	Fri 7/3	Sat 7/4 Conf	Sun 7/5 Conf	Mon 7/6 Conf	Tue 7/7 Conf	Wed 7/8 Conf	Thu 7/9	Fri 7/10	Sat 7/11	Total
Rooms with													
1 bed													
Rooms with													
2 beds													

Please complete this form in its entirety and email it to nikki@chphousing.com

Thank you. We look forward to seeing you in Minneapolis!





Using the Hotel Booking Site

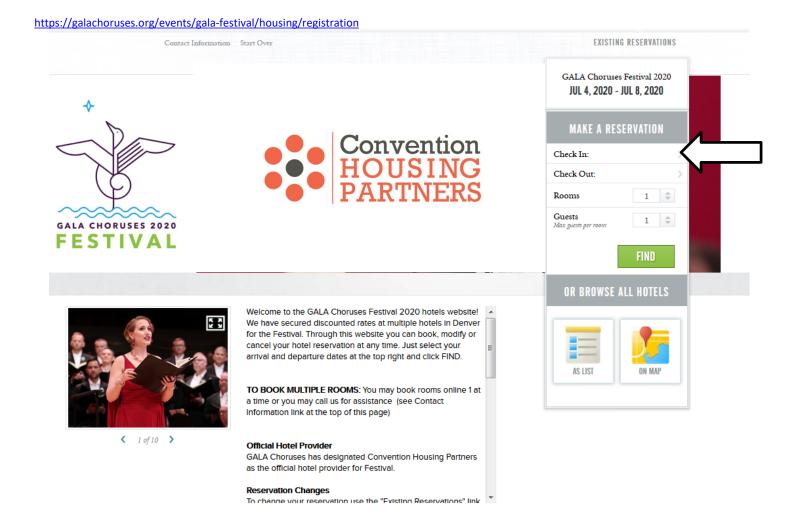
The Festival hotel reservation system will open on Monday, November 4 at 9:00 am Pacific / Noon Eastern.

All individuals should use the booking system to book their rooms on their credit card (it will not be charged). If you want to book a room in your chorus' block, use the unique link provided to you by CHP; otherwise, use the general booking site for individual rooms (up to four), that will be this page on the GALA website: https://galachoruses.org/events/gala-festival/housing/registration.

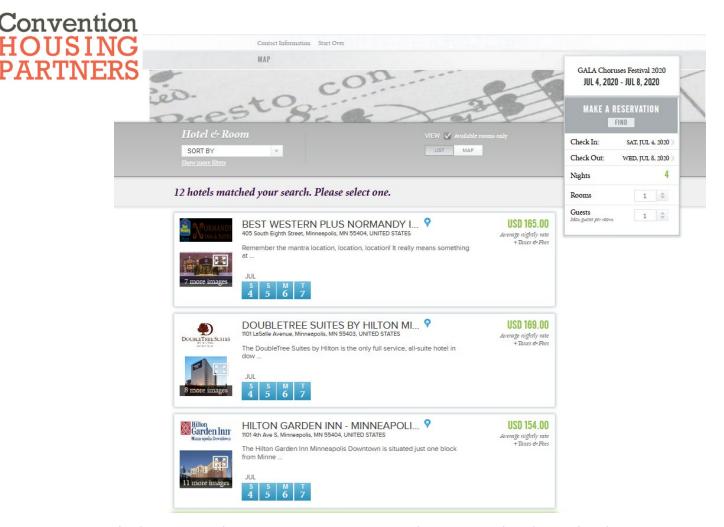
Both booking sites use the same process. Following are a set of screen shots that you can use to familiarize your singers with the hotel reservation system (both block rooms and individual rooms). The app functions just like any other hotel reservation website (Expedia, Travelocity, etc.), so it will not require any extensive training.

Contact Convention Housing Partners if your chorus wants to book all the rooms under one credit card; they have a template for that.

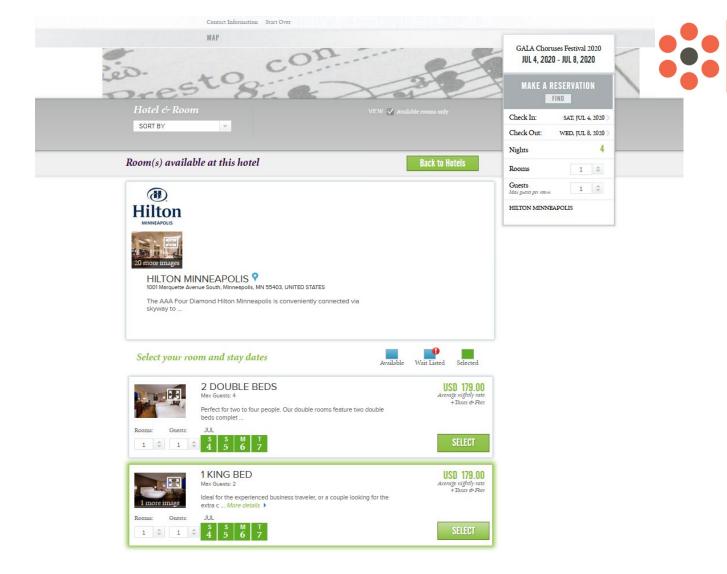




The home page of the Festival hotel reservation site will be https://galachoruses.org/events/gala-festival/housing/registration. To book an individual room, select your desired check-in and check-out dates in the upper right of the screen. Next, choose the number of guests in the room (from 1 to 4), and click FIND. Please note that you can only book one room at a time through this site; to book multiple rooms, contact Convention Housing Partners.



- Once you click FIND, this page comes up showing the hotels that meet your criteria, with a short description. You can find out more about a hotel by clicking on the "More details" link next to the description of the property.
- SELECT a hotel.

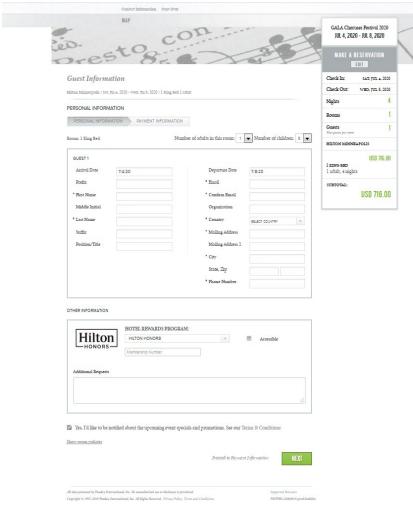


Once you have selected your hotel, you'll see this page showing the types of rooms available at that hotel for your specified dates.

Click the SELECT button on your room type of choice.

https://galachoruses.org/events/gala-festival/housing/registration





The system then will take you through filling in the names of the guests who will be staying in the room and payment information. All guests in the same room must be listed in order to check in.

Also displayed will be any pertinent policies, including any cancellation and early departure penalties.

You will receive an **acknowledgement number** from CHP; you'll need to refer to this number in case you need to make a change to your reservation.

HOTEL REGISTRATION QUESTIONS



Q. Can the hotels confirm my reservation if I call them before Festival?

A. Do not call the hotel directly – they will not have your information on file. You may confirm your reservation with Convention Housing Partners at anytime.

CHP will hand off all the reservations to the hotels on June 23rd; after that, the hotel will handle questions about your reservation.

Q. How do I contact Convention Housing Partners?

A. The best way to contact CHP is to send an email to gala@chphousing.com. You may also call 866-530-2440. Be sure to identify yourself as a GALA member.

Q. Can I get hotel reward points for my room reservation?

A. Yes, the general reservation system will prompt you for a loyalty reward number in order to earn points for your reservation.

Q: Can the individual occupant names in a block of multiple rooms be changed?

A: Yes, your reservation can be changed as often as need be, through June 22nd. Beginning June 23rd, any changes would be handled by the individual hotel (CHP can assist if needed).

HOTEL RESERVATION QUESTIONS (cont.)



Q: What if my chorus wants to pay for all the rooms for our members?

A: Contact CHP for a room list template. On the form, provide the payment information and the names and arrival/departure dates of your members.

Q. Can the room charges be split between roommates?

A. Yes, the hotel front desk staff can make those arrangements for you.

Q. What is the cancellation policy?

A. Room reservations may be cancelled without penalty through CHP until June 5, 2020 at 5:00 pm Pacific Time. After that time, you can contact the hotel for their particular policy.

Q. When do we need to arrive in Minneapolis?

A. Your arrival time depends on which events you are participating in. Festival officially opens early afternoon on July 4, 2020, but keep in mind that some rehearsals for opening day events (opening concert, Flash Mob, et al) will be scheduled for July 3rd. The closing concert will be held the evening of July 8th.

OTHER QUESTIONS about your hotel reservations can be directed to CONVENTION HOUSING PARTNERS at gala@chphousing.com. DO NOT contact the hotels directly, as they will not have your reservation information until CHP hands over the reservation list on June 23rd.



CHORUS PREPARATION CHECKLIST

☐ Have all performers register as delegates (through March 2020) ☐ Have delegates register for housing (Nov 2019 – June 2020) ☐ Order optional street banner (Nov 2019 - Jan 2020) ☐ Submit chorus introduction video (before March 1, 2020) ☐ Order any optional rehearsal space (through April 2020) ☐ Order optional archival audio recording (through April 2020) ☐ Order optional consignment merchandise sales (through April 2020) ☐ Submit music program with proof of copyright compliance (Mar 2020) ☐ Submit production worksheet (April 2020) ☐ Arrive in plenty of time for scheduled tech rehearsal (July 2020)

ESSENTIAL DATES & DEADLINES



 Oct 15, 2019 Group room reservation block requests due
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October 2019 Registration credits become available for choruses

October 2019 Integra Marketplace opens to sell registrations

Oct 31, 2019 Last day of early delegate registration

Nov 4, 2019 Housing registration opens

Nov 2019 Orders taken for street banners, consignment

March 1, 2020 Deadline for 1-minute intro videos

March 2020 Music programs, proof of Copyright compliance due

March 2020 Rehearsal space request deadline

Spring 2020 Production worksheets due

March 31, 2020 Last day of regular delegate registration

April 1, 2020
 First day of late delegate registration

May 31, 2020 Last day to order street banners & consignment sales

June 5, 2020 Hotel room cancellation deadline

July 4, 2020 Festival 2020 Opening Day!



COMING ATTRACTIONS

REGISTRATION CREDITS

The Integra programmer is finishing up the user interface for choruses to purchase registration credits at the reduced rate, with the ability to assign those registrations to chorus members at a later time. This functionality will be ready early in October.

INTEGRA MARKETPLACE

The Marketplace will open in a couple of weeks, allowing person-to-person sales of purchased registrations. The system functions much like eBay, with price and transfer arrangements are made between the individuals.

PERFORMANCE SCHEDULE

Jane and the production team are working hard to arrange the schedule with every attempt to accommodate chorus preferences. The schedule will be released sometime in November.





CONTACT INFORMATION

Most information about Festival housing can be found on the GALA Festival web pages: https://galachoruses.org/events/gala-festival/housing

General questions about Festival can be emailed to Sue at memberservices@galachoruses.org

After your reservation is made, questions about the reservation and any changes should be directed to Convention Housing Partners at gala@chphousing.com. You can also call CHP toll-free at 866-530-2440.



