



July 4-8, 2020
Minneapolis!



Introductions



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Production Manager

ProductionManager@GalaChoruses.org



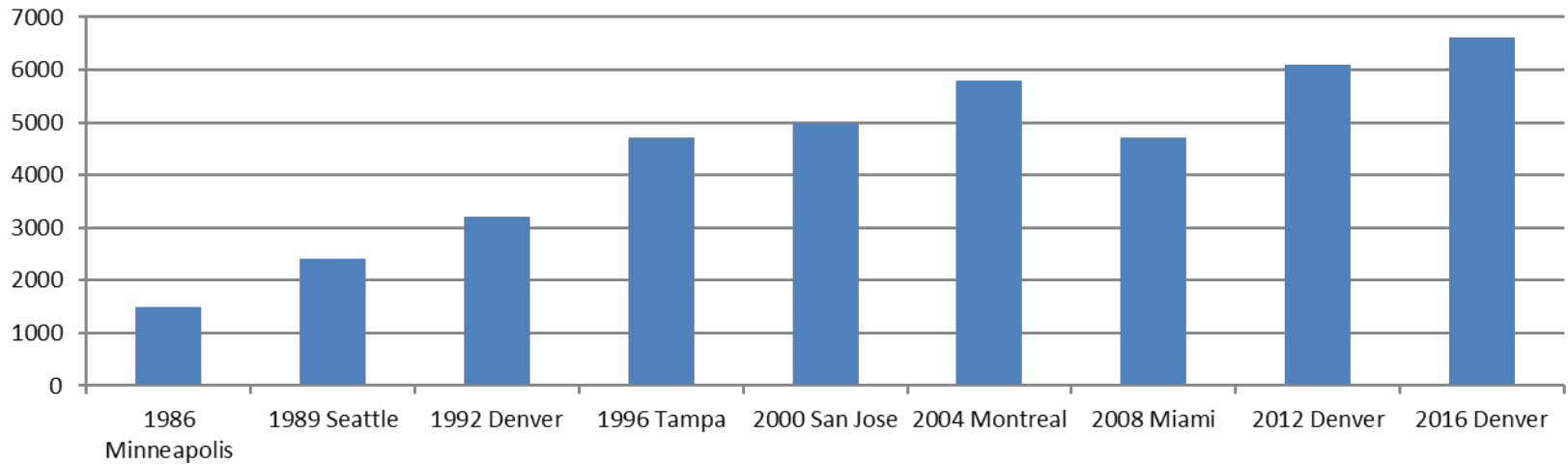
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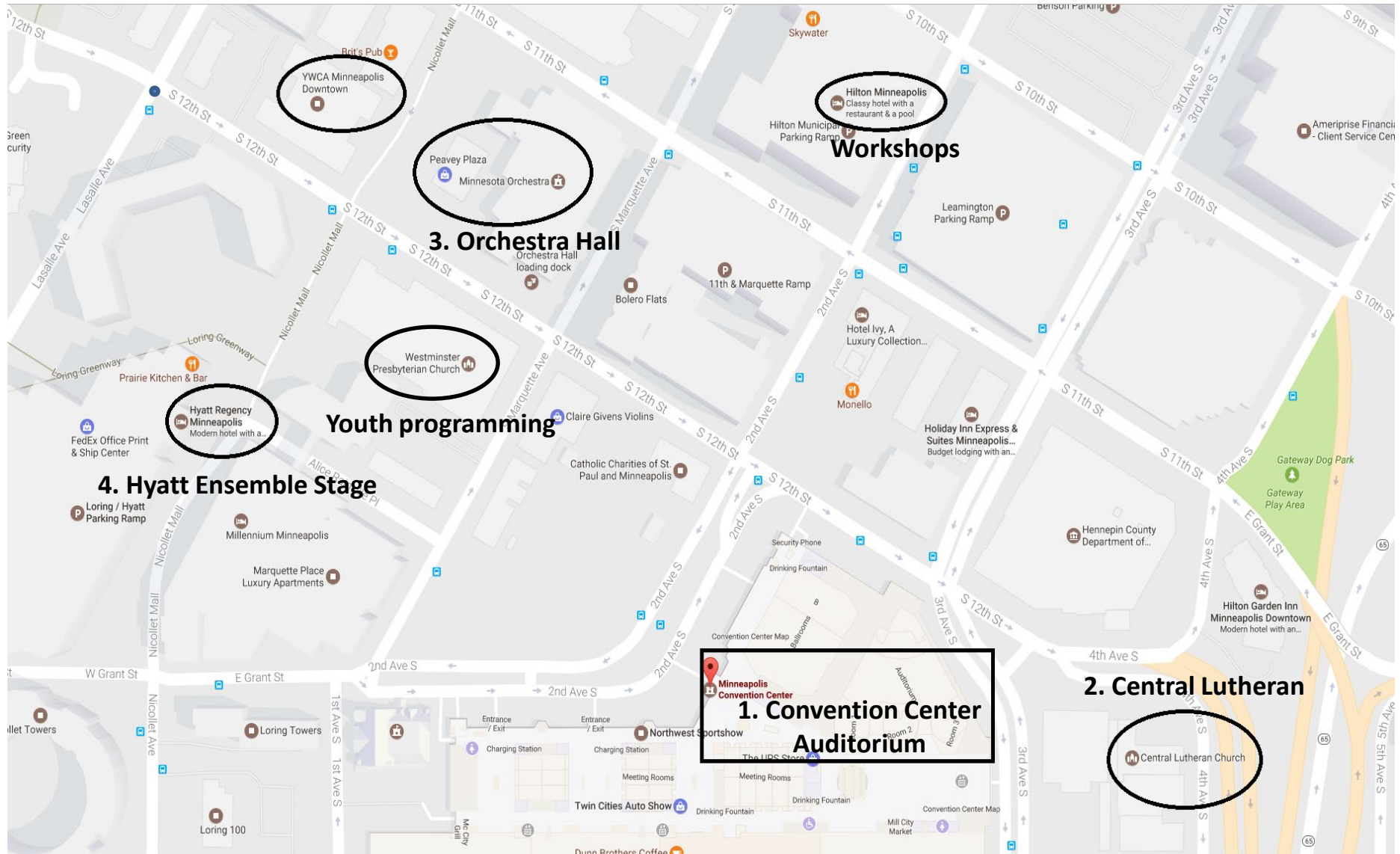
GALA Festival 2020 July 4-8 in Minneapolis

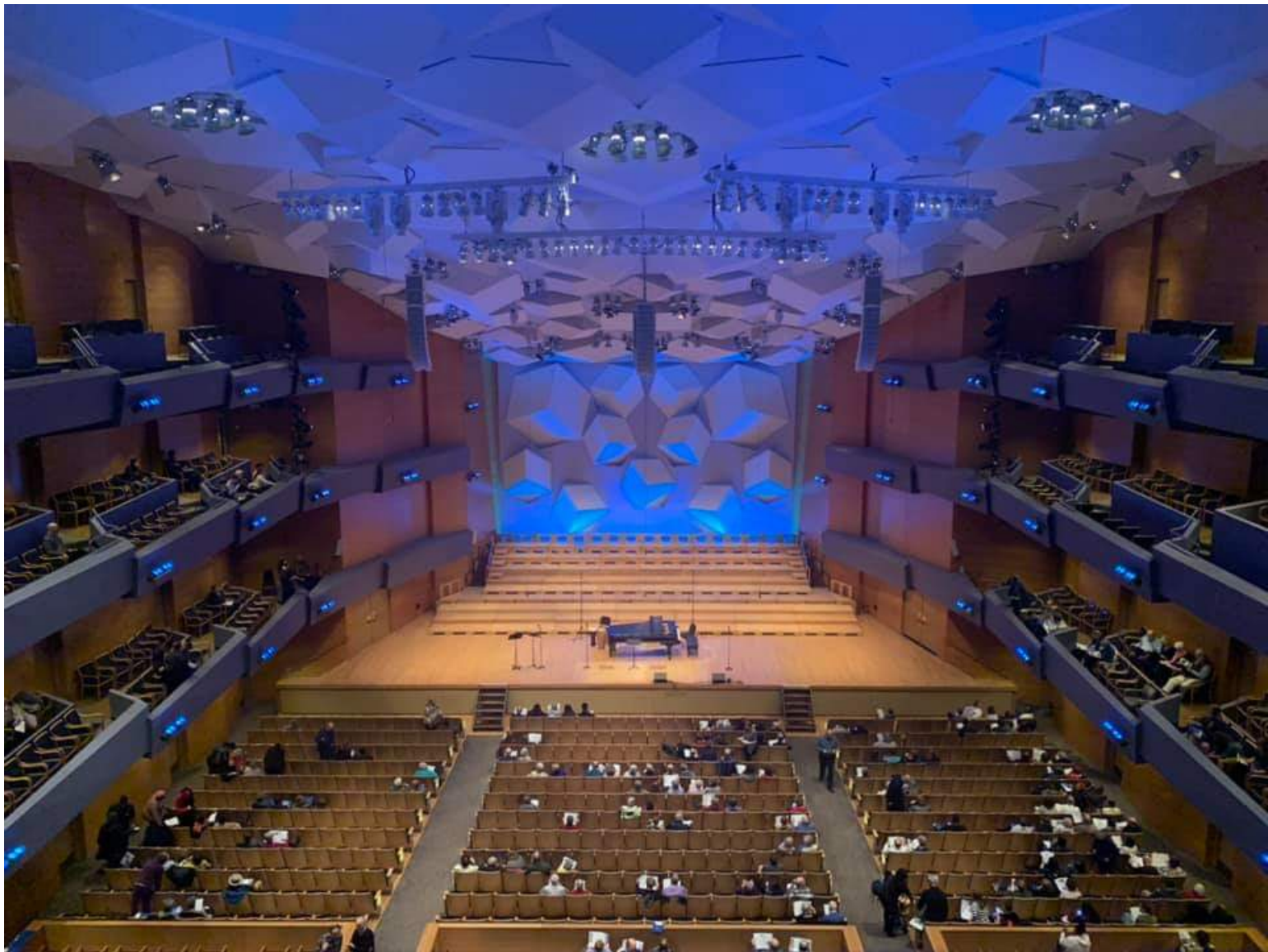
11th GALA Choruses Festival

Anticipating over ~~6,500~~ 8,000 singers!!

150-160 choruses and ensembles.

Festival Village in Minneapolis





Orchestra Hall Stage – 2,092 Seats



Mpls Convention Center Stage – 3,483 seats



Central Lutheran Stage – 1,700 seats



**Hyatt Regency Great Lakes Stage - 1,000 seats
Ensemble Concerts**



What About My Chorus'
Performance?



Chorus Concerts

- Bring your most unique and compelling programming to Festival
- 30 minute set: entrance/exit time and all movement/transitions
- Movement of piano or instrumentalist will come out of your set time
- Stage set-up: grand piano, music stand and risers: see venue stage diagrams for riser configuration and dimensions.



Get Ready to Experience the Love!

- GALA Festival will be one of the most exciting and supportive performing experiences your chorus will ever have!
- Bring your best, most compelling music to share with other choruses
- Prepare your singers to perform in world-class halls



Programming Tips

- Plan for about 25 minutes of music as a chorus, approximately 12 minutes for an ensemble.
- Plan for applause!
- Choose programming that presents a distinctive identity for your chorus; something mission-related.
- Select the right amount of challenge – you want your chorus to shine!



More Programming Tips

- Something that is a gift to the other choruses: commission, new work
- Something that reflects original and innovative work
- Something humorous and light
- Select the right amount of challenge for your chorus
- Help the audience develop a distinct sense of who you are in your presentation/visuals/movement as well as in the programming.
- Movement should enhance the music, not overshadow



Seattle Women's Chorus

We Can Do It!

+

More on Programming

- Select repertoire that works in the hall where you are performing.
- Keep instrumentation simple; better yet, sing a cappella or with piano.
- Keep the audience in mind: they are being deluged with great choral music – keep your repertoire varied in genre, color, style.
- Consider collaborating with another chorus for a combined song or two.



Collaborations and Shared Concert Sets

Partner with a chorus in your community

...from another province or state

...or, from across the world!

Request a shared or back-to-back concert block at registration.





Instrumentalists & ASL

- Keep instrumentation simple – better yet sing a cappella or with piano
- Prepare for unknowns in amplification and sound reinforcement
- Instrumentalist lists will be provided and you contract directly. May select union or non-union players.
- A list of certified ASL interpreters will also be available in late March.
- A drum set is available in all four primary performance halls – use carefully!
- Remember you only have 15 min for your chorus tech and sound check – 10 min tech for ensembles.



Programming Flow

- Plan some segues without applause
- Make sure there is flow, balance, interest.
- Be attentive to the text-related flow, contrasts, key colors, tempo.
- Pace the set that will allow the audience to stay tuned in.



Additional thoughts about Rep and Staging

- Minimize your talking from the stage, concise and premeditated
- These are large stages. Be aware that your chorus may feel smaller and in a vulnerable space
- Make sure you know a commission “works” before bringing it to Festival
- GALA staff will review all rep lists and offer feedback if you want it





Tech Rehearsal at Festival

- 15 minutes for chorus techs – usually the day before your performance
- 10 minutes for ensemble techs – often the same day as your performance
- Carefully plan how you will use your tech time.
- Stop and start songs. Sound check solos. Listen for balance.
- Ask a trusted AD buddy to give feedback on balance and sound from the hall
- Assign an assistant to monitor your time on stage
- Quickly walk through any movement on stage

Prepare your Singers for Festival

- Incorporate Festival “testimonials” into your rehearsal.
- GALA website has video, power point and handouts as tools
- Perform your set for an audience before arriving in Minneapolis.
- Brainstorm ways to encourage delegates to attend your concert set.
- Bring in a vocal coach or local director you respect for feedback.





Motivating and preparing your singers for Festival

- Hold yourselves to a high standard regarding basic artistry
- Set up the entire year so they are exceptionally well-prepared yet not stale.
- Bring in a vocal coach or local director you respect for feedback
- Perform your entire set for an audience before arriving in Minneapolis
- Rehearsal room space will be available at Festival in 2-hour blocks
- Find a way for your chorus to communicate with your chorus at Festival
- Require all singers to be present for tech and final rehearsal.



Instilling the Right Attitude

- Don't come with ego and competitiveness
- Prep your chorus to come with anticipation of being blown away, not of blowing everyone away
- Don't compare yourself to other choirs
- Be prepared to experience the love from the audience



Ensemble Performances

- Hyatt Great Lakes Stage
- Opening Day Ensemble Festival
- Coaching sessions with professional ensembles
- Show Stoppers



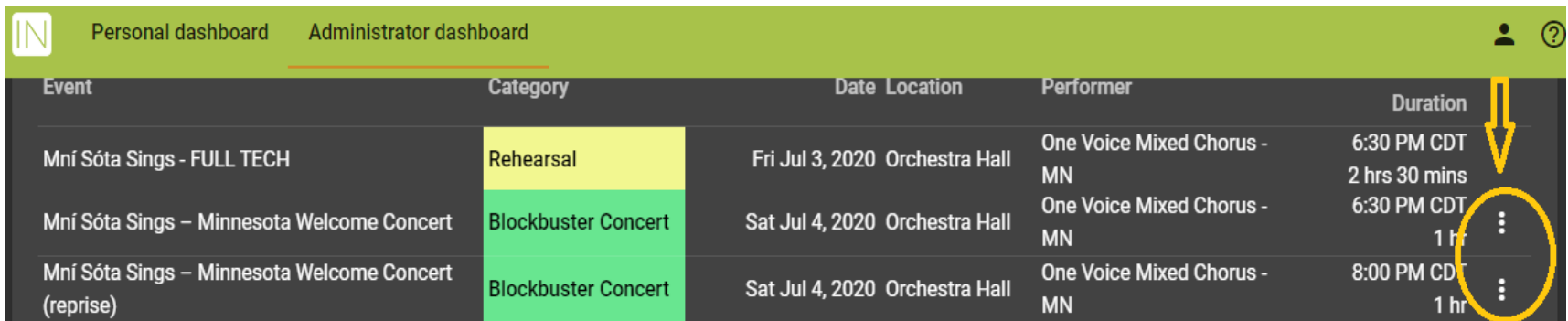


Entering Production Information into the Integra Planner system

<https://galachoruses.integraplanner.net/>

Use the 'Quick links' menu on your Integra homepage to move to your Administrator Dashboard.

Scroll down and open the drop-down menu by clicking on the dots to the far right of your concert listing.



Event	Category	Date	Location	Performer	Duration
Mní Sóta Sings - FULL TECH	Rehearsal	Fri Jul 3, 2020	Orchestra Hall	One Voice Mixed Chorus - MN	6:30 PM CDT 2 hrs 30 mins
Mní Sóta Sings – Minnesota Welcome Concert	Blockbuster Concert	Sat Jul 4, 2020	Orchestra Hall	One Voice Mixed Chorus - MN	6:30 PM CDT 1 hr
Mní Sóta Sings – Minnesota Welcome Concert (reprise)	Blockbuster Concert	Sat Jul 4, 2020	Orchestra Hall	One Voice Mixed Chorus - MN	8:00 PM CDT 1 hr

Performance details

Enter any overall information relating to your performance in this event: programme information and technical information for your whole set, as opposed to the detailed song-by-song information you enter elsewhere.

Event

Event	Concert 3 Boettcher
Category	Concert Block
Start time	Mon Jul 4, 2016 12:00 PM MDT
Duration	2 hrs 30 mins
End time	2:30 PM
Location	Boettcher Concert Hall, Denver Performing Arts Complex, Denver

Performance

Performer	One Voice Mixed Chorus - MN
Start time	2:00 PM
Duration	30
End time	2:30 PM

Program

Performance information

Program information

Any information to display in the program about your whole set

Sign language interpreted

Will your performance have a sign language interpreter?

Technical info

Any technical requests or information for your whole set



Attach a scan of your annotated stage diagram to the first song in your program.

Download a copy of the stage diagram for your venue on the Festival Website – Performance Venues

Save

Event program

Event

Event	Concert 3 Boettcher
Category	Concert Block
Start time	Mon Jul 4, 2016 12:00 PM MDT
Duration	2 hrs 30 mins
End time	2:30 PM
Location	Boettcher Concert Hall, Denver Performing Arts Complex, Denver

Production detail report

Performers

Name	Approx start time
Gay Asian Pacific Alliance Men's Chorus	12:00 PM
OurSong: The Atlanta Gay and Lesbian Chorus	12:30 PM
Palm Springs Gay Men's Chorus	1:00 PM
Rainbow Women's Chorus	1:30 PM
One Voice Mixed Chorus - MN	2:00 PM

Program [One Voice Mixed Chorus - MN'](#)

Show songs for performer:

One Voice Mixed Chorus - MN

+ Add song

Information about overall performance

	Title	Performer
↑	When Thunder Comes	One Voice Mixed Chorus - MN
↑	I Am Flying	One Voice Mixed Chorus - MN
	Total duration (hh:mm:ss)	

Event program

List

Previous

Next

Key info

Title

Song/other Song
 Other, such as movement or speech

Duration
 :
↑ ↓

Publish Include in program (recommend hiding speeches and encores for example)

Performers

Main performer

Program info (songs only)

Composer

Lyricist

Arranger

Overall composition

Other program info

These notes are for the GALA stage manager. The more detail you can add the better they'll be able to make your set function smoothly.

Other info (songs only)

Choreography

Dancing bears in costume

Props

umbrellas for each bear

Other info

E.g. genre, mood

Instrumentation and microphones

Piano



Drum kit



Instruments

Any additional instruments? Indicate if the instrument/amp should be miced. If yes, do you need a microphone or Direct Input (DI)?

Solos

Solo microphone requirements

Other info

Stage area

Dancing bears down front of risers. Singers on Risers

Notes

Anything else that might be helpful for the technical crew

+ Add song		Information about overall performance				
	Title	Performer	Type	Publish	Approval	Duration (m)
↓	When Thunder Comes	One Voice Mixed Chorus - MN	Song	✓	...	04:54
↓	Intro to set & taiko	One Voice Mixed Chorus - MN	Other	✗		00:24
↓	Ein Souper Heut' uns winkt	One Voice Mixed Chorus - MN	Song	✓	...	02:43
↓	spoken welcome Beijing Queer Chorus	One Voice Mixed Chorus - MN	Other	✗		00:47
↓	I Am Flying	One Voice Mixed Chorus - MN	Song	✓	...	04:32
↓	Shed a Little Light	One Voice Mixed Chorus - MN	Song	✓	...	04:46
↓	piano movement, Taiko set-up	One Voice Mixed Chorus - MN	Other	✗		02:00
↓	Let My Love Be Heard	One Voice Mixed Chorus - MN	Song	✓	...	00:00
↓	Thulele Mama Ya	One Voice Mixed Chorus - MN	Song	✓	...	04:45
	Total duration (hh:mm:ss)					00:24:51

Tips:

1. Time your set for approx 27 minutes including ALL speaking, movement, and transitions. Use your 1 min video intro to get your singers on stage.
2. If you are moving the piano or setting instruments, enter estimated time and instructions. This will come out of your 30 min set time.
3. GALA audiences will love you. Plan time for applause.
4. Your chorus will be asked to leave the stage if you exceed your 30 min time.



Entering Tech Information – Integra Online

Chicago Gay Men's Chorus

(Chicago)

Using drum kit

Stage layout:

- I would like the drums pretty much in the center. The bass player can be on either side of the drummer, whichever is easiest.
- Both the drummer and the bassist will need a music stand.
- I (the conductor) will NOT need a music stand.

Biography: The Chicago Gay Men's Chorus was organized in 1983 in response to an invitation to participate in the first lesbian and gay music fest. sexual orientation or gender. Chicago's Most Colorful Chorus!

Title of concert set: Feel The Love

Credits for program:

Artistic Director: Patrick Sinozich

Accompanist: Jimmy Morehead

Choreographer: Janneke Fowers

Bass: Mark Berls

Drums: Fred Selvaggio

1: *Feel the Love Tonight* (03:00 mm:ss)

Music by Örylgur Smári. Lyrics by Örylgur Smári. Arranged by Patrick Sinozich.

Copyright type: Custom arrangement. Copyright holder: Örylgur Smári 2011. Copyright contact: Örylgur Smári orlygur@poppvelin.is.

Piano. Drum kit.

Other instruments: Piano, bass, drums

Solos or speeches: None

Stage area: Risers and in front of risers

Props: 6 handheld ribbons

Choreography: Full chorus movement, 8 front dancers, 12 front ribbon dancers

Notes:

Are there hanging microphones? If so, how high?

The ribbon dancers have hand held ribbons (like in rhythmic gymnastics) that at most would go up 12 feet.



What else is in store for my
singers and chorus?

Festival Choruses

- Gen-Z Chorus (ages 25 and under)
- Trans and Non-Binary Chorus
- Elders Sage Chorus
- Latinx Chorus
- Gospel Chorus
- National Anthem at Twins Pride Baseball Game
- Global Momentum Chorus
- July 4 Flash Mob





Additional Performance Options for your Chorus

- **Church and synagogue concerts** across the Twin Cities
- **Outdoor Stage**
- **Show Stoppers**
- **Blockbuster concerts** (most of these are filled now)



Show Stoppers

- Performed at the Closing Concert on July 8
- 5-6 chorus or ensemble performances that were particularly touching, powerful or artistically spectacular.
- Choruses will be contacted 24 hours before closing with an invitation to perform.
- Keep your chorus on alert for this opportunity!



Choral Carnival – Monday, July 6

- Queer Beer Choir
- Justice Choir Sing-along
- Trans-Fusion Cabaret
- Silent Disco in Peavey Plaza
- Choral Cinema
- Song Slam featuring performances of works by Minnesota composers
- Sacred Music at Central Lutheran Church
- Westminster Stage hosts unique MN choirs: The Singers, Cantus, Border CrosSING, SOTA youth
- Late night dance in Peavey Plaza featuring Twin Cities' bands
- Cedar Cultural Center: international chorus performances





Blockbuster Concerts

- **Global Momentum** – voices from around the world
- **Stiletto Squares** –a musical Hollywood squares queer chorus style
- **Nevertheless, We Persist!** 100th Anniversary of Women’s Suffrage
- **Bayard Rustin: The Man Behind the Dream** – honoring AA, gay, civil-rights activist
- **Choral Carnival** – mini arts events all over downtown Minneapolis
- **Beyond the Binary** – exploring the intersections between gender and race
- **Rise Up - Closing Concert** – honoring the power of the people to make change



Bring the SING Opening!

- 8,000 singers: delegates and Twin Cities' locals
- Mainstage in Peavey Plaza with screens on Nicollet Mall
- Live Broadcast by Minnesota Public Radio
- Partnership with Twin Cities Pride
- Live bands
- Flash Mob





How do I know what is
happening at Festival?

Festival 2020 Performance Schedule Example

Daily planner - Mon, 6 Jul 2020

Mon, 6 Jul	9	10	11	12	13	14	15	16	17	18	19	20	21
Central Lutheran Church				Concert Block 3 CLC				Concert Block 4 CLC				Blockbuster #3	
Hilton Minneapolis	Workshops 2												
Hyatt Great Lakes Ballroom											Ensemble Concert		
MCC Auditorium	Coffee Concert #3			Concert Block 3 MCCA				Concert Block 4 MCCA					
Orchestra Hall			Coffee Concert #4	Concert Block 3 OH				Concert Block 4 OH					Blockbuster #4

Daily planner - Tue, 7 Jul 2020

Tue, 7 Jul	9	10	11	12	13	14	15	16	17	18	19	20	21	22
Central Lutheran Church				Concert Block 5 CLC				Concert Block 6 CLC						
Hilton Minneapolis	Workshops 3													
MCC Auditorium			Coffee Concert #6	Concert Block 5 MCCA				Concert Block 6 MCCA			Blockbuster #5/VIP Event			
Orchestra Hall	Coffee Concert #5			Concert Block 5 OH				Concert Block 6 OH			Blockbuster			

Daily planner - Wed, 8 Jul 2020

Wed, 8 Jul	9	10	11	12	13	14	15	16	17	18	19	20	21
Central Lutheran Church				Concert Block 7 CLC				Concert Block 8 CLC					
Hilton Minneapolis	Workshops 4												
MCC Auditorium	Coffee Concert #7			Concert Block 7 MCCA				Concert Block 8 MCCA			Blockbuster #6	Closing Concert	
Orchestra Hall			Coffee Concert #8	Concert Block 7 OH				Concert Block 8 OH					

Legend

Blockbuster Concert
Coffee Concert
Concert Block
Ensemble Concert
Receptions/Parties/Meetings
Rehearsal
Workshop



GALA Festival Integra Mobile App

The Integra Planner is available for Android users in the Google Play Store and for iOS users in the Apple App Store

- What you enter into Integra is what will appear in the app including the correct (or not) spelling of your chorus name, song titles, etc.
- The complete concert schedule will be visible to all delegates
- Your chorus will also see their own rehearsal and tech times, call times and performance information.
- Each concert block will include a list of songs entered in the app with the ability to track and save your favorites.

Festival 2020 Web Schedule



PFLAG Juneau Pride Chorus

Philadelphia Gay Men's Chorus

Philadelphia Voices of Pride

Phoenix Metropolitan Men's Chorus

Phoenix Women's Chorus

Phoenix, Colorado's Trans Community Choir

July 6, 2020 6:00pm - 8:00pm	Beyond the Binary - FULL TECH	Rehearsal	Orchestra Hall
July 7, 2020 7:00pm - 7:15pm	Chorus Tech 8 - CLC	Rehearsal	Central Lutheran Church
July 7, 2020 7:30pm - 8:45pm	Beyond the Binary	Blockbuster Concert	Orchestra Hall
July 8, 2020 1:00pm - 1:30pm	Chorus Concerts 8 - CLC	Chorus Concerts	Central Lutheran Church



Festival 2020 Schedule at a Glance

Click on the "+" to view a description.

Friday, July 3, 2020			
7:00pm - 10:00pm	Women's Party and Dance with Roxxy Hall, Silent Disco +	Receptions/Parties/Meetings	Hyatt Great Lakes S

Saturday, July 4, 2020			
9:00am - 11:00am	Roma Commission REHEARSAL +	Mass Chorus Rehearsal	Hilton Minneapolis
10:00am - 11:15am	Me Too Commission REHEARSAL +	Mass Chorus Rehearsal	Minneapolis
12:00pm - 2:30pm	Bayard Rustin rehearsal +	Mass Chorus Rehearsal	Hilton Minneapolis
12:00pm - 3:00pm	New Harmony - Open Table Welcome +	Receptions/Parties/Meetings	Fireside Room
1:00pm - 4:30pm	GALA Festival Street Musicians +	Community Engagement	Peavey Plaza
3:00pm - 4:30pm	Flash Mob REHEARSAL +	Mass Chorus Rehearsal	Minneapolis
4:30pm - 5:00pm	Flash Mob +	Community Engagement	Peavey Plaza
5:00pm - 5:45pm	Bring the SING! GALA Festival 2020 Opening +	Community Engagement	Peavey Plaza
6:30pm - 7:30pm	Mní Sóta Sings – Minnesota Welcome Concert +	Blockbuster Concert	Orchestra Hall
6:30pm - 10:30pm	Ensemble Concerts 1 - Hyatt Stage +	Ensemble Concerts	Hyatt Great Lakes S
6:30pm - 10:15pm	Ensemble Concerts 1 - MCC +	Ensemble Concerts	MCC Stage
8:00pm - 9:00pm	Mní Sóta Sings – Minnesota Welcome Concert (reprise) +	Blockbuster Concert	Orchestra Hall

Integra Chorus Dashboard



Phoenix, Colorado's Trans Community Choir

Contact details

Choir details

Membership

Notes

Festival 2020 Minneapolis

Tasks

Files

Info

Event	Category	Location	Date	Start time	Duration	Links
Beyond the Binary - FULL TECH	Rehearsal	Orchestra Hall	Mon, Jul 6, 2020	6:00 PM	2:00	
Chorus Tech 8 - CLC	Rehearsal	Central Lutheran Church	Tue, Jul 7, 2020	7:00 PM (event starts at 6:30 PM)	0:15 (event lasts 1:15)	
Beyond the Binary	Blockbuster Concert	Orchestra Hall	Tue, Jul 7, 2020	7:30 PM	1:15	Program Performance information
Chorus Concerts 8 - CLC	Chorus Concerts	Central Lutheran Church	Wed, Jul 8, 2020	1:00 PM (event starts at 12:00 PM)	0:30 (event lasts 2:30)	Program Performance information

Rehearsal Space Request

- Choirs may book an optional rehearsal space in Minneapolis prior to your performance. approximately \$120 for two hours.
- Cost is \$30 per 30-minute block, with a maximum of 3 hours (\$180).
- Your rehearsal space rental includes water service, piano or keyboard, chairs, and one music stand. Additional music stands may be requested.
- Your tech rehearsal on stage is not an space to rehearse your performance.





What are the Deadlines?



Festival Countdown

Dec. 2019	Housing Registration opens.
Winter 2020	Orders taken for street banners , consignment merchandise, rehearsal space .
March 1, 2020:	Video introductions due
Mar 31, 2020:	Regular Registration for individual delegates ends.
Apr 1, 2020:	Last day to order street banners , rehearsal space and consignment merchandise shelf space in the Festival store.
April 30, 2020:	Last day to submit song lists, proof of copyright, production entry and annotated stage diagram.
June 5, 2020:	Last day to change or cancel hotel reservations .
July 4, 2020:	Festival performances begin!

Chorus Video Introductions

Each chorus submits a 1 min video introduction **due March 1.**

2016 videos are available as examples.

File format is outlined on the GALA website but no special equipment will be needed – your chorus may shoot the video on a smart phone.

Ensembles are invited but not required to submit a video.



Festival Banners - Optional



- Banners are double-sided and will hang along 11th and 12th Streets in the Festival Village giving your chorus banner maximum exposure
- Cost is \$165 including shipping back to your chorus after Festival.
- Order through the Online Store in Integra.



Consigned Merchandise

Merchandise Consignment Form

GALA Choruses is pleased to invite your chorus to consign merchandise at the GALA store at Festival 2012 Denver. Please fill out the following information needed to consign your chorus' merchandise at the GALA store and return it to GALA Choruses by May 1, 2012.

Chorus/Ensemble

Person Completing Form Phone Number

E-mail Address

Remit with Consignment Fee

Please fill out the first three columns of the inventory chart below. If you decide to bring a different quantity of merchandise, adjustments can be made when inventory is being checked in at the GALA store. We would like to have an idea of how much space will be needed to present your chorus' merchandise. If more room is needed, please duplicate this form and attach other pages. In order to control receiving and warehousing costs in Denver we must require the following shipping restrictions: YOU MUST SHIP ALL MERCHANDISE USING UPS. YOU MUST SHIP ALL MERCHANDISE TO DENVER ON FRIDAY, JUNE 15, 2012. PRIOR TO THE JUNE 15TH SHIPPING DATE, WE WILL EMAIL YOU AN IDENTIFYING LABEL THAT MUST BE TAPED TO THE OUTSIDE OF EACH BOX. WE WILL PROVIDE THE WAREHOUSE ADDRESS IN DENVER AFTER RECEIVING YOUR CONSIGNMENT PAPERWORK AND PAYMENT. ABSOLUTELY NO CONSIGNED MERCHANDISE WILL BE HAND RECEIVED BY THE GALA STORE IN DENVER, FOR ANY REASON.

Product Description	Price Each	Starting Count	Initials GC Rep	Ending Count	Units Sold	Dollars Sold
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

CONSIGNMENT GUIDELINES: The consignment fee is \$100.00 and payment must accompany this form. This fee covers our handling and selling up to 100 pieces of your chorus merchandise. If you choose to ship us more than 100 pieces of merchandise there will be an additional charge of \$1 per item. Return shipping will be deducted from your sales. After Festival, GALA Choruses will send you a check for your sales less the cost of return shipping and any fee for merchandise in excess of 100 pieces. If paying by credit card you may save this form and submit by email or print and mail. If paying by check, please print and mail.

PAYMENT METHOD:

Check or Money Order Enclosed Charge to Credit Card Below (Visa, MasterCard, Amex or Discover)

Credit Card Number: Expiration Date (mm/yy):

Registered choruses may chose to sell consigned merchandise at the GALA Festival Store.

Best chorus sales in 2012 was Anna Crusis Women's Chorus with \$4,900.

The consignment fee paid to GALA Choruses is \$100 for the first 100 items and \$1 per item for any additional items consigned.

Festival Communication

Webinars: Introduction to Festival, programming for ADs, housing info

GALA Website: for updated Festival info and registration

Festival Budget Spreadsheet: on website

Fundraising Tips and Tools for Festival: on website

E-blasts





Questions?

Chipper Dean

for tech and production questions

ProductionManager@GalaChoruses.org

Kathleen Hansen

for questions about chorus programming

ArtisticAdvisor@GalaChoruses.org

Jane Ramseyer Miller, Artistic Director

for questions about schedules, Blockbusters, overall programming

AD@GalaChoruses.org

