



Hotel Reservation Website
Instructions



The Festival hotel reservation website will open January 18 at 8:00 PM ET. Following are a set of screen shots that you can use to familiarize your singers with the hotel reservation website. It functions just like any other hotel reservation website (*Expedia*, etc.), so it will not require any extensive training. The hotels in the reserved block are nearly identical to those in 2012.

FESTIVAL

GALA CHORUSES DENVER • 2016



< 1 of 4 >

Welcome to the GALA Choruses Festival hotels website! We have secured discounted rates at multiple hotels in Denver for GALA Choruses. Through this website you can book, modify or cancel your hotel reservation at any time. Just select your arrival and departure dates at the top right and enjoy the search!

TO BOOK MULTIPLE ROOMS: Please book one room and forward (do not reply) your email acknowledgment to galafestival@chphousing.com with the following information:

1. The daily total number of rooms you are requesting.
2. How many of those rooms need one bed vs two beds.

Once your block is confirmed and secured, you will have 36 hours to provide individual names and credit card numbers for your requested rooms. If individual names and credit card details are not received within 36 hours, the remaining

GALA Choruses Festival 2016
JUL 2, 2016 - JUL 6, 2016

MAKE A RESERVATION

Check In: >

Check Out: >

Rooms: 1

Guests: 1
Max. Guests per room

FIND

OR BROWSE ALL HOTELS

AS LIST ON MAP

This is the home page of the Festival hotel reservation site. To book an individual room, select your desired check-in and check-out dates in the upper right of the screen. Next, choose the number of guests in the room (from 1 to 4), and click FIND. Please note that you may only book one room at a time through this site. There are separate instructions in the center box that address how to reserve multiple rooms.

Contact Information Start Over



MAP



Hotel & Room

VIEW Available rooms only

SORT BY

LIST MAP

Show more filters

13 hotels matched your search. Please select one.

GALA Choruses Festival 2016
JUL 2, 2016 - JUL 6, 2016

MAKE A RESERVATION

FIND

Check In: SAT, JUL 2, 2016

Check Out: WED, JUL 6, 2016

Nights: 4

Rooms: 1

Guests: 1
Max guests per room:



COURTYARD BY MARRIOTT DENVE...

934 16th Street, Denver, CO 80202, UNITED STATES

Average nightly rate: **USD 149.00**
+Taxes & Fees

Located in the heart of downtown Denver directly off the 16th Street Pedestrian ... [More details](#)

3 Block(s) from Denver Performing Arts Complex

JUL

S	S	M	T
2	3	4	5

[3 more images](#)

[Compare](#)

SELECT



CROWNE PLAZA DENVER DOWNTO...

1450 Glenarm Place, Denver, CO 80202, UNITED STATES


Average nightly rate: **USD 169.00**
+Taxes & Fees

Welcome to the Crowne Plaza Denver Downtown! Experience a refreshing urban retire ...

5 Block(s) from Denver Performing Arts Complex

JUL

S	S	M	T
2	3	4	5



EMBASSY SUITES DENVER - DOWN...

1420 Stout St, Denver, CO 80202, UNITED STATES

Average nightly rate: **USD 199.00**
+Taxes & Fees


Welcome to the Embassy Suites Denver - Downtown Convention Center - the ideal de ...

1 Block(s) from Denver Performing Arts Complex

JUL

S	S	M	T
2	3	4	5

[1 more image](#)



FOUR SEASONS HOTEL DENVER

1111 14th Street, Denver, CO 80202, UNITED STATES


Average nightly rate: **USD 209.00**
+Taxes & Fees

Hotel & Room - GALA Cho... x

https://aws.passkey.com/event/14215560/owner/2717997/rooms/list?sort=default

Search

Most Visited ShareFile Login




COURTYARD BY MARRIOTT DENVE...

934 16th Street, Denver, CO 80202, UNITED STATES

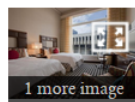
Located in the heart of Downtown Denver directly off the 16th Street Pedestrian ...

3 Block(s) from *Denver Performing Arts Complex*



Select your room and stay dates

Available Wait Listed Selected



STANDARD DOUBLE/DOUBLE

Max Guests: 4

Standard room featuring two full sized beds Amenities Desk/Data port station ... [More details](#)

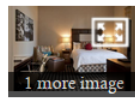
Rooms: Guests:

JUL

S	S	M	T
2	3	4	5

USD 149.00
Average nightly rate
+ Taxes & Fees

SELECT



STANDARD KING

Max Guests: 2

Standard room featuring one king bed Amenities Desk/Data port station Two tel ...

Rooms: Guests:

JUL

S	S	M	T
2	3	4	5

USD 149.00
Average nightly rate
+ Taxes & Fees

SELECT

GALA Choruses Festival 2016
JUL 2, 2016 - JUL 6, 2016

MAKE A RESERVATION

FIND

Check In: SAT, JUL 2, 2016

Check Out: WED, JUL 6, 2016

Nights: **4**

Rooms:

Guests:
Max guests per room:

COURTYARD BY MARRIOTT
DENVER DOWNTOWN

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Supported Browsers
9.17-#13-090815-production dapp6a


Once you have selected your hotel, this page shows you the types of rooms the hotel has available for your dates. Click SELECT on your room type of choice.

Personal Information - GA... x

https://aws.passkey.com/event/14215560/owner/2717997/guest/info

Search

Most Visited ShareFile Login



FLOTTING
GALA CHORUSES
DENVER • 2016

GALA Choruses Festival 2016
JUL 2, 2016 - JUL 6, 2016

MAKE A RESERVATION

EDIT

Check In: SAT, JUL 3, 2016
Check Out: WED, JUL 6, 2016

Nights: 4

Rooms: 1

Guests: 1
1000 guests per room

COURTYARD BY MARRIOTT
DENVER DOWNTOWN

USD 596.00
STANDARD DOUBLE/DOUBLE
1 adult, 4 nights

SUBTOTAL: USD 596.00

Guest Information

Courtyard by Marriott Denver Downtown / Sat, Jul 3, 2016 - Wed, Jul 6, 2016 / Standard Double/Double 1 adult

PERSONAL INFORMATION

PERSONAL INFORMATION PAYMENT INFORMATION

Room: Standard Double/Double Number of adults in this room: 1 Number of children: 0

GUEST 1

Arrival Date: <input type="text" value="7/2/16"/>	Departure Date: <input type="text" value="7/6/16"/>
Prefix: <input type="text"/>	* Email: <input type="text"/>
* First Name: <input type="text"/>	* Confirm Email: <input type="text"/>
Middle Initial: <input type="text"/>	Organization: <input type="text"/>
* Last Name: <input type="text"/>	* Country: <input type="text" value="select country"/>
Suffix: <input type="text"/>	* Mailing Address: <input type="text"/>
Position/Title: <input type="text"/>	Mailing Address 2: <input type="text"/>
	* City: <input type="text"/>
	State, Zip: <input type="text"/>
	* Phone Number: <input type="text"/>

OTHER INFORMATION

Additional Requests:

Smoking Preference: Accessible

Hotel rewards program:

Yes, I'd like to be notified about the upcoming event specials and promotions. See our [Terms & Conditions](#)

[Show room policies](#)

Proceed to Payment Information **NEXT**

From there, the system will take you through filling in the names of the guests who will be staying in the room and payment information as well as relay any pertinent policies, including any cancellation and early withdrawal penalties.



Housing Q&A

Q. When does the Festival hotel reservation website open?

A. Housing opens January 18 at 8:00 PM EST.

Q. Is the hotel block different from 2012?

A. The 2016 block is nearly identical to 2012. The Comfort Inn, though, is now a Holiday Inn Express, which is in our block.

Q. How far are the hotels from the Denver Performing Arts Center?

A. All hotels are within 6 blocks of DPAC, on relatively flat terrain.

Q. What dates before and after Festival are the GALA hotel rates available?

A. The GALA rates are available from June 28 through July 8 (for July 9 checkout).



Housing Q&A (cont.)

Q. Why are the rates listed on the GALA website different than the quoted rates from the hotels?

A. The GALA rates have been negotiated through *Convention Housing Partners* (CHP), the official Festival hotel provider, based in San Francisco. The rates are guaranteed to be the lowest available, but only when you book through CHP's GALA hotel reservation site.

Q. The rates quoted are for double occupancy; is there an upcharge for triple/quad occupancy?

A. All rates, from single to quad, are built into the online reservation process.

Q. Can I get hotel reward points for my room reservation?

A. Yes, the reservation system prompts to enter loyalty reward numbers. However, to pay for a room using reward points, you must book through the hotel.



Housing Q&A (cont.)

Q. What is the *acknowledgement number* I get back from the site after registering?

A. If you need to make a change to your reservation, Convention Housing Partners will need the acknowledgement number to help you.

Q: How can my chorus book multiple rooms in the same hotel?

A: There is a process in place, explained on the hotel reservation site. An administrator should book one room, then email Convention Housing Partners with the names and credit card numbers of each occupant.

Q. What Is the email address for Convention Housing Partners?

A. galafestival@chphousing.com

Q: Can the individual occupant names in a block of multiple rooms be changed after the initial reservation?

A: Yes, as often as need be.



Housing Q&A (cont.)

Q. Can the hotels confirm my reservation if I call them before Festival?

A. You may confirm your reservation with Convention Housing Partners at anytime. Only after CHP transfers the reservations to the hotels in mid-June will you be able to confirm your reservation with the hotel.

Q. Can the room charges be split between roommates?

A. Yes, the hotel front desk can make those arrangements for you.

Q. If my name is not on the hotel reservation, can I check-in to a friend's room?

A. No, if the hotel does not show you registered to stay in that room you will not be able to check in.



Housing Q&A (cont.)

Q. Are any of the hotels in the block pet-friendly?

A. Yes: the Four Seasons, the Grand Hyatt (\$100/stay surcharge), The Curtis (\$50 surcharge), and the Sheraton (with weight restrictions).

Q. Which hotels include breakfast?

A. Holiday Inn Express, Embassy Suites, Hampton Inn & Suites, Homewood Suites, and Magnolia. Renaissance offers breakfast to gold for platinum Marriott Rewards members.

Q. Are we able to change rooms once we arrive at the hotel?

A. That would have to be handled by the individual hotel, but CHP is happy to assist if needed.



Housing Q&A (cont.)

Q: When will the hotel charges be applied to my credit card?

A: All room charges are usually applied at check-out. The hotels retain the right to charge a 1-night stay deposit, but almost never do.

Q: What about a “hold” on my card?

A: Again, the hotels have the right to do so, but rarely do.